

VOAD Table Top Drill  
March 19, 2009

Post Drill Critique

<b>Positives</b>	<b>Negatives</b>	<b>Action Item</b>	<b>Person/Agency Responsible</b>
Better understanding how to use/place spontaneous volunteers			
Incorporating 211 into VOAD response/building presence			
Ease of contacting Dr. Anderson			
Clarified chain of command			
HEET pre-plans			
Updated contact lists			
Building relationships			
Logging actions		Give copy of logs to Liz	All agencies
	Is 211 ED appropriate VOAD contact?	Discuss reality of disaster situation and who best contact is	211
	211 relationship with OES 211 liaison at EOC	Continue communications and relationship building with OES	211
	Ham operator support	Have OES approve VOAD SOPs	ARC
	Back up contact info for County Animal Services	Contact Eric Anderson for additional contacts	Woods
	Back up for VOAD EOC representative	Train new volunteer	ARC
	Remembering to call agency HQ and/or boss	Add to checklist	All agencies
	Food Bank not notified at beginning of disaster	Follow plan which includes contacting FB within 28 hrs	VOAD Rep
	Disseminating in-kind donations list to public	Give list to OES, 211	Shouts of Grace/ARC

	Food Bank internal update process	As staff get updates for day to day operations, build into process that VOAD materials are updated with new info as well	Food Bank
	Injects had no time of day associated with them	Develop injects on a timeline	ARC
	Noise level control	Use group update tool to make announcements and bring noise level down	All